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# CHARTER SCHOOLS ROADMAP

# HELPING CHARTER SCHOOLS CULTIVATE BRIGHT FUTURES

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### CHARTER SCHOOL ROAD MAP

#### **1 GOVERNANCE**

- + Charter school organizational documents
- + Supporting corporations and facility-holding LLCs
- + Brown Act compliance and avoidance of conflicts of interest

+ 501(c)(3) tax exemption

START

END

#### **2** BUSINESS **OPERATIONS**

- + Contracts and agreements
- + Public Records Act requests
- + Regulatory compliance
- + Student disciplinary matters

#### **3 FINANCE**

- + Working capital finance
- + Facilities finance
- + Charter School Facilities Program
- + Bonds and New Markets Tax Credit financings

6

#### **4** FACILITIES

- + Facility acquisition, leasing, licensing and development
- + Proposition 39 use agreements
- + SB 740 rent reimbursement
- + Real property tax exemption

8 LABOR & **EMPLOYMENT 9** LITIGATION + Wage and hour and leave-of-absence laws + Assessment of litigation risks + Employee termination and defense of + Pre-litigation dispute resolution federal and state EEO claims + Administrative hearings + Employment policies and manuals + Federal and state court litigation, + On-site professional development trials and appeals and staff training  $\overline{\mathbf{OOO}}$ 

#### **7 CONSTRUCTION**

- + Program management agreements
- + Contracts with architects/contractors/engineers
- + Construction progress oversight
- + Construction claims and litigation

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#### 5 LAND USE & **ENTITLEMENTS**

- + Land use due diligence
- + Conditional use permits
- + Entitlements and exemptions
- + Hearings and appeals

#### **6** ENVIRONMENTAL

- + Environmental due diligence
- + Oversight of Phase I and Phase II reports
- + Environmental cleanup and mitigation
- + CEQA/NEPA compliance and litigation